Kevin M. Clair

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Work Experience

University of Denver, University Libraries. Archives Processing and Digital Content Metadata Librarian. February 2013 – present.

- Manages the Archives Processing unit, responsible for the physical processing, arrangement, and description of special collections and archives at the University Libraries, as well as the digitization and preservation of these materials.
- Supervises 2.8 FT employees and between 4-6 student workers within the department.
- Manages the Libraries' instance of the ArchivesSpace archival collection management system. Documents cataloging policies within the system, and contributes to the development of the application through plugin development and regular communication with the ArchivesSpace user community and the university's service host, the Colorado Alliance of Research Libraries.
- Manages Special Collections and Archives content in the Libraries' Islandora repository, Special Collections @ DU. Works closely with Library Technology Services to develop ingest workflows for content and related metadata. Maintains contact with repository stakeholders regarding their collections and digital projects in the repository.
- Participates in conversations around new digital library initiatives at the Libraries, including research data management and digital preservation.

Pennsylvania State University, University Libraries. Metadata Librarian. April 2007 – February 2013.

- Worked in the Cataloging and Metadata Services unit. Coordinated metadata creation for digital, primarily in non-MARC formats. Created new metadata records and transformed existing catalog records into new serializations, using XSLT and other scripting languages. Managed record ingest into CONTENTdm digital asset management system. Developed documentation and training exercises for library staff.
- Consulted on metadata schema design and cataloging policy for ScholarSphere, the Libraries' Hydra-based institutional repository. Contributed to the design of metadata forms and underlying information architectures.
- Co-chaired the Digital Operations Team (DOT), charged with managing digital project production at the University Libraries. Developed and documented workflows for digitization, including metadata creation and

maintenance. Collaborated with faculty and staff across multiple departments and units on digital projects.

- Created taxonomies for managing content in the libraries' Web content management system.

University of North Carolina, Davis Library. Research Assistant. September 2004 – May 2006.

- Worked in the Acquisitions Department, primarily in electronic resources management.
- Served as resident programmer, using Perl and MySQL to run queries and create reports about the library's serials subscriptions database.

Education

University of North Carolina at Chapel Hill. M.S., Library Science. 2004-2006.
Carleton College. B.A., History. 2000-2004.

Publications

Refereed Journal Articles

Crowe, Katherine M. and Kevin Clair. "Developing a Tool for Publishing Linked Local Authority Data." *Journal of Library Metadata* 15, no. 3-4 (2015). Accepted pending publication.

Clair, Kevin M. "Metadata Best Practices in Web Content Management Systems." *Journal of Library Metadata* 12, no. 4 (2012): 15. http://dx.doi.org/10.1080/19386389.2012.735562

Hswe, Patricia, Michael J Giarlo, Michelle Belden, Kevin M Clair, Daniel Coughlin, and Linda G Klimczyk. "Building a Community of Curatorial Practice at Penn State: A Case Study." *Journal of Digital Information*, 13, no. 1 (2012). http://journals.tdl.org/jodi/article/view/5874

Clair, Kevin M. "Developing An Audiovisual Metadata Application Profile: A Case Study." 32, no. 1 (2008): 53-57. http://dx.doi.org/10.1016/j.lcats.2008.05.005

Refereed Book Chapters

Clair, Kevin M and Robert B Freeborn. "Managing a Multiplicity of Standards: Hybrid Approaches to Traditional & Digital Cataloging." *Practical Strategies for Cataloging Departments*, pp. 33-44. Libraries Unlimited. 2011.

Clair, Kevin M. "Creative Disorder: The Work of Metadata Librarians in the 21st Century." *The Expert Library*, pp. 270-291. Association of College and Research Librarians (ACRL). 2010.

Conference Proceedings

Clair, Kevin M and Marcy M Bidney. "Harnessing the Geospatial Semantic Web: Toward Place-Based Information Organization and Access" in Proceedings of Beyond Libraries – Subject Metadata in the Digital Environment and Semantic Web. 1 ed. Cataloging and Classification Quarterly. 2013. 9. http://dx.doi.org/10.1080/01639374.2013.852038

Clair, Kevin M. Metadata for a Micro-services-based Digital Curation System. 2011. http://dcevents.dublincore.org/index.php/IntConf/dc-2011/paper/view/17

Book Reviews

Clair, Kevin M. Metadata for Digital Collections: A How-To-Do-It Manual. 4 ed. 2012. 247. http://dx.doi.org/10.1016/j.acalib.2012.03.008

Clair, Kevin M. Emerging Issues in Academic Library Cataloging and Technical Services. 4 ed. 2008. 428-430.

Presentations

Crowe, K. and Clair, K. "Developing a Tool for Linked Local Authority Data." Society of Rocky Mountain Archivists Fall Meeting, Estes Park, Colo., 2015 October 2.

Archer, J., Clair, K., Dunham, E., Ervin, C., and Gorzalski, M. "Don't Break It on Tuesdays and Other Tales: ArchivesSpace in Practice." Society of American Archivists Annual Conference, Cleveland, Ohio, 2015 August 22.

Clair, K. "77 Lines of XSLT and a Roll of Duct Tape: ArchivesSpace as Metadata Hub in a Multi-Repository Environment." Open Repositories 2015, Indianapolis, Ind., 2015 June 9.

Clair, K. "Implementing ArchivesSpace: Challenges and Solutions." Western Roundup, Denver, Colo., 2015 May 30.

Bidney, M. and Clair, K. "Harnessing the Geospatial Semantic Web: Toward Place-Based Information Organization and Access." Beyond Libraries – Subject Metadata in the Digital Environment and Semantic Web, Tallinn, Estonia, 2012 August 23.

Clair, K. "Developing Practical Metadata Services for Data Management Programs." American Library Association Annual Conference, Anaheim, Calif., 2012 June 25.

Andrew, P., Bidney, M., and Clair, K. "Pennsylvania Sanborn Maps: A Unique Research Treasure Trove." Pennsylvania Library Association Annual Conference, University Park, Pa., 2011 October 3.

Clair, K. "Metadata for a Micro-services-based Digital Curation System." International Conference on Dublin Core and Metadata Applications, The Hague, Netherlands, 2011 September 21.

Clair, K. "Data Management Planning and You: Roles for Cataloging Departments." American Library Association Annual Conference, New Orleans, La., 2011 June 25.

Clair, K., Evers, L., Iglesias, E., and Palmentiero, J. "How Much Quality Is Enough? Five Questions for the Project Manager." CONTENTdm Eastern Regional Users Group, West Point, N.Y., 2010 August 5.

Clair, K. "An Introduction to Digital Project Management Practice." Pennsylvania Library Association Annual Conference, Harrisburg, Pa., 2009 October 20.

Clair, K. and Klimczyk, L. "Digital Projects in Retrospect: Project Maintenance in a Digital Production Environment." CONTENTdm Eastern Regional Users Group, New Haven, Conn., 2009 August 6.

Clair, K. "Using Geospatial Metadata in a CONTENTdm Application Profile." CONTENTdm Eastern Regional Users Group, New Haven, Conn., 2009 August 6.

Clair, K., Klimczyk, L., Schwentner, K., and Wentzel, L. "Digital Project Planning and Workflow from Concept to Delivery." CONTENTdm Eastern Regional Users Group, University Park, Pa., 2008 July 25.

Clair, K. and Wentzel, L. "What Can I Do with Compound Objects?" CONTENTdm Eastern Regional Users Group, University Park, Pa., 2008 July 24.

Clair, K. "Building Digital Audiovisual Collections: An Example from the Archives." Mid-Atlantic Digital Library Conference, Lewisburg, Pa., 2008 July 9.

Clair, K. "The Penn State University Libraries Digital Toolkit." CONTENTdm Users Group Meeting, Anaheim, Calif., 2008 June 30.

Teaching Experience

LIS 4404, Metadata Architectures. Morgridge College of Education, University of Denver.
- Spring 2014 (14 students)
- Spring 2015 (10 students)

Professional Memberships and Activities

American Library Association, 2007 – present.
- Association for Library Collections and Technical Services, 2009 – present.
- Library and Information Technology Association, 2007 – 2010.

Society of American Archivists, 2013 – present.
Society of Rocky Mountain Archivists, 2013 – present.
Mid-Atlantic Regional Archives Conference, 2010 – 2011.

Professional Service

SAA Awards Committee, Archival Innovator Award Sub-committee, 2015 – present.

ALCTS Program Planning Committee, 2012 – present.
- Vice chair/Chair-elect, 2015 – present.
- Member, 2013 – 2015.
- Intern, 2012 – 2013.

ALCTS/LITA Metadata Standards Committee, 2013 – present.

CONTENTdm Eastern Regional Users Group Planning Committee, 2008 – 2010.
- Programming sub-committee chair, 2009 – 2010.

LITA Web Coordinating Committee, 2008 – 2010.

University Libraries Service

University of Denver, Cataloging and Metadata Librarian Search Committee, 2013 – 2014.

Penn State University, Digital Archivist Search Committee, 2011 – 2012.